



**Accardi Foods  
and  
Espresso Plus**  
(A Division of Accardi Foods)  
85 Commercial Street Medford, MA 02155  
Tel 781-391-2400 Fax: 781-391-4494  
www.accardifoods.com



**NEW ACCOUNT APPLICATION**

**Accardi Salesperson:** \_\_\_\_\_

**Section 1: Company Information (Please Print Clearly)**

Business Name:		Legal Name:			
Delivery Address:		City:		State & Zip	
Delivery Instructions:					
Buying Contact:		Title:	Phone:	Fax:	E-Mail Address:
Years in Business:	Federal Tax ID:	Type of Business: <input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Other:			
<b>Owners/Officers:</b>					
Name:		Title:	Social Security #	Phone #	

**Section 2: Billing Information**

Accounts Payable Contact:	Phone:	Fax: <input type="checkbox"/> Fax Statement	E-Mail Address: <input type="checkbox"/> E-Mail Statement
Billing Address:	City:		State & Zip

**Section 3: Trade References**

1 Company:	Contact:	Phone:	Fax:
Street Address:	City:		State & Zip
2 Company:	Contact:	Phone:	Fax:
Street Address:	City:		State & Zip

**Section 4: Banking Information**

Bank Name:	Contact:	Phone:	Fax:
Street Address:	City:		State & Zip
Checking Acct. #:	Savings Acct #:		

**Section 5: Account Options (Select One)**

Type of Account Applying for: <input type="checkbox"/> C.O.D. <input type="checkbox"/> Credit	<input type="checkbox"/> Credit Card	Type of Credit Card: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard
Card #:	3-4 digit Security Code:	Keep Credit Card on File? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name on Card:	Expiration Date:	Card Zip Code::

I hereby authorize the bank and references shown above to release financial information regarding our account to Accardi Foods. All information is in confidence and without recourse. Customer signature is agreement to terms on Accardi Foods and Espresso Plus' Standard Form Invoice and our Credit Policy. Customer also agrees to pay any legal fees incurred by Accardi Foods and Espresso Plus for collection of delinquent account.

\_\_\_\_\_  
Authorized/Personal Guarantee Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\*Applications received without required information and signature will not be awarded credit terms  
\*First 2 orders are processed as COD or can be pre-paid by credit card



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## Credit Policy

To our valued customer:

Thank you for choosing Accardi Foods and Espresso Plus as your supplier for imported Italian food products & other related products, equipment and equipment repair. We pride ourselves in providing unmatched personal service, quality products, equipment and service repairs at a fair price.

The current economic downturn has driven-up costs, weakened the dollar, and adversely affected the availability of credit. As a result, we have established a credit policy that we require all our customers to adhere to. Please take a moment to review it.

The first two orders and/or equipment repair new customers receive will be delivered COD (we accept cash, business checks, and Visa/MC). Customers who desire credit terms must provide us with a completed credit application that has been signed by an authorized representative. Terms will be established (and subject to change) based on a variety of credit and business factors. We require payment within the terms indicated on each invoice. Invoices that are beyond your established terms will be considered delinquent, subject to interest and collection costs. Orders placed and equipment repair requests by customers with past due invoices will be processed at Accardi's and Espresso Plus' discretion.

In order to provide you with the highest quality products and service you deserve, we strictly enforce our credit policy. You will receive an invoice with each product delivery and an invoice or service work order for repairs on equipment as well as monthly statements indicating all open invoices. Your salesperson will be your primary contact for both purchasing and payment matters. Additionally, if you have any questions or need additional information regarding an Accardi invoice, Bob Christensen, our Credit Manager (x201) and Grace Testa (x124), Accardi's A/R Manager, can be reached at 781-391-2400. For questions or further information regarding equipment repairs, Tom Pappa, Espresso Plus' Service Manager (x100) and Shirley Kwong, Espresso Plus' A/R Manager (x211), can be reached at 781-396-2100.

We are dedicated to providing you with the quality products, service and personal attention that Accardi Foods has been built and prospered on. Please work closely with us on this matter and do not hesitate to call should you have any questions or concerns.

Thank you for the opportunity to service you.

Sincerely,

*Anthony DeVirgilio*

Anthony DeVirgilio  
Accardi Foods